

// PRIVACY STATEMENT// CLIENTS

Partners & Sam B.V., located at Keizersgracht 206 1016 DX Amsterdam, is responsible for the processing of personal data as shown in this privacy statement.

Contact details:

Partners & SAM!
Keizersgracht 206
2121 DX Amsterdam
info@partners-sam.nl
www.partners-sam.nl
+31 20 616 0403

The personal data we process

Partners & Sam B.V. processes your personal data because you as our customer (and/or your guests/travel participants) make use of our (travel) services. Your personal data (and/or your data from your guests/travel participants) are used for the organisation and handling of your (travel) services, where your data is necessary for:

- Transport bookings (flight/train, etc.)
- Accommodation bookings (hotels, etc.)
- Payment details

Herewith below, you find an overview of the personal data we are processing:

- Name and surname
- Gender
- Date of birth
- Place of birth
- Address information
- Telephone number
- E-mail Address
- Location data
- Bank Account Number
- Identity document

Herewith below, you find an overview of the personal data we are processing from your guests/travel participants:

- Name and surname
- Gender
- Date of birth
- Place of birth
- Telephone number
- Identity document

The purpose of processing personal data:

Partners & Sam B.V. processes your personal data for the following purposes:

- Implementation and organisation of services and programmes *
- Providing and retrieving information on the implementation of services and programmes *
- Execution and handling of pay outs
- Legal obligation such as tax declarations

* Services/programs related to accommodation and travel bookings.

How long we retain your personal data

Partners & Sam B.V. stores your personal data no longer than strictly necessary to realize the purposes for which your data is collected. We apply the following retention of personal data:

- Personal and company data for (financial) services & programmes for as long as the mutual co-operation exists between both parties.
- Personal data of the participants to the end of a financial year, i.e. December.
- If the customer requests personal data to be kept on file, for future travel/ACCO bookings, we will retain this data up to a maximum of 3 years, to be reviewed after this 3th year.

The personal data we share with third parties

Partners & Sam B.V. shares your personal data with third parties as necessary to carry out the service and/or agreement and to comply with any legal obligation. With the companies that are processing your data in our mission, we conclude a processors agreement to ensure the same level of security and confidentiality of your data. Partners & Sam B.V. remains responsible for the processing.

The cookies or similar techniques we use

Partners & Sam B.V. does not use cookies or similar techniques.

View, modify, or delete data

You have the right to view, correct or delete your personal data. In addition, you have the right to

- withdraw any consent to the processed data
- to object to the processing of your personal data
- to transfer data.

This means that you can submit us a request to send your stored personal data in a computer file to you or another organization you mentioned. You may send a request for inspection, correction, deletion, data transfer of your personal data or request for withdrawal of your consent or objection to the processing of your personal data to info@partners-sam.nl

To ensure that the request for inspection has been made by yourself, we ask you to send a copy of your identity document with your request. In this copy, make your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and civic Service (BSN) black. This to protect your privacy.

We will respond as quickly as possible, but within four weeks, at your request. Partners & Sam B.V. also wishes to point out that you have the possibility to lodge a complaint with the national Supervisor, the authority personal data. This can be through the following link:

<https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

How we protect your personal data

Partners & Sam B.V. takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unsolicited disclosure and unauthorized alteration. If you have the impression that your data is not properly protected or there are indications of misuse, please contact Partners & Sam B.V. via info@partners-sam.nl